20.1 Sync Network Folders for Offline Access

Note:

- Your administrator has to enable Network Folders Offline access for this to work.
- For a user to be able to sync a network folder, the user must have read and write permissions to the folder. Read-only network folders are not available for Sync.

If you are an administrator, please see Create a LAN-Based Network Folder.

Network Folders are not synced automatically by the sync app.

- Only files in My Files (Managed Storage) get synced automatically without user intervention.
- Network Folders are typically very large, storing gigabytes (sometimes terabytes), of data.
- Sync apps therefore don't try to sync them automatically to the local machine where storage might not be available to store all these files.

To add Network Folder offline access:

- 1. In the System Tray, right-click on the FileCloud Sync icon, and then select Settings.
- 2. On the Settings window, in the Other Settings section, click Edit.
- 3. Click the Network Folders tab, and then click the Add Network Folders button.
- 4. Select a network folder that can be downloaded locally for an offline copy.

Settings 🕅
Backup Network Folders Selective Sync Advanced
Network Folders
Network Folders can be downloaded for offline access.
Add Network Add new Network Folder
New Network Folder
Remote Folder:
Schedule: Manual
Add Folder Cancel
Run Now Remove Network Folder
<u>Open Location</u>

		Settings	×
Network Folders	Backup Selective Sync Ad	dvanced	
Network	Folders	Select Remote Folder	
Network Folders	can be downloaded for offli	Network Shares	
Add Network		Resources ×	
/EXTERNAL/F	New Network Folder	Management Resourc Sample Documents	
	Remote Folder:	Select	
	Schedule: Manual		
	Add Folder	к	
		Select	
		Open Location	

When adding a network folder for offline access, you can choose to set the refresh schedule.

Schedule
Manual: Synchronizes this folder with the Network Folder only when the user selects the "Run Now" or the "Run Manual Tasks Now" option
Every 30 minutes
Every 1 hour
Every 2 hours
Every 4 hours
Every 8 hours
Every 24 hours

Deleting Remote Network Files with Offline Network Folder Access

By default, for security purposes, local files and folders deleted do not get deleted on the remote server. To enable remote server file delete, enable the checkbox below.

ttings					>
Network Folders	Backup	Selective Sync	Advanced		
Network F	older	5			
Network Folders	can <mark>be</mark> do	wnloaded for off	line access.		
Add Network F	older				
/EXTERNAL/Mis /EXTERNAL/You	sc urName		Schedule	Manual ~	
			All SubFolders		
			Remote Delete		
			Last Run	Not Run	
			Time Taken for Last Run	N/A	
			Stats	0 folders, 0 files, 0 B synced 0 files ignored	
			Run Now Remove Ne	twork Folder	
			Open Location		

To enable this option, also make sure to enable remote deletion of files via offline sync in the admin settings for the network share. See below

Network Folder Name*	Misc				
Network Folder Path*	C:\Misc				
Permissions	DEFAULT				
Smart Mount	0				
Disable Offline Sync					
Disable Notifications	ifications 🔲				
Sharing	Allow All Shares				
Allow Remote Deletion of Files via Offline Sync	2	-			
Realtime Index for Automatic Sync and Search	8	E Reindex			
ealtime Index Status	1 folders, 8 files		Check		
Search Index Status	0 Check		Check		
	Indexed	d entry count for search.			
Manag	ge Users	Manage Groups	lear All Deleted Files		