20.1 Browse My Sync Files

(i) The remote file browser functionality is available in FileCloud Server version 13.0 and later.

The ability to access details and metadata for a file directly in Sync is available in FileCloud Server version 18.2 and later.



FileCloud Sync displays as a mapped drive in a file explorer window:

- Windows Explorer
- Mac OSX Finder

Sync is an alternative to using a web browser to access files stored on the FileCloud Server.

In the Sync client, the files you are working on are stored in a remote location (the FileCloud Server) and not on your local disk.

	Open Sync Folder				
	Open Website				
	Sync Now				
	Start Manual Tasks Now				
File Browser					
Search the Cloud					
	Realtime: 68.68 MB, 6 files				
	Offline: 0 B, 0 files				
Backup: 0 B, 0 files					
	Settings				
Show Syncing Status					
~	 Run at Windows Startup 				
	Exit				
	•				
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	10/20/2018				

To open Sync:

- 1. Access FileCloud Sync options by right-clicking on the icon in your system tray
- 2. To open a file explorer window, selecting File Browser.
- 3. A File Browser window opens, displaying the contents synchronized with FileCloud Server.

You can navigate to different locations in the remote FileCloud server by different methods.

• Using the left hand side folder tree to navigate to different folders



Double-clicking folders on the right hand side folder listing



By entering the full path in the path entry text area and then pressing enter

View	Edit	Favorites	
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You can also navigate to older locations that you previously visited by using the History back and forward arrows.

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Refresh a File Listing

In any file listing, select the Refresh Icon or hit 'F5' to refresh the file listing.



Viewing Favorites

Quickly navigate to different folders or files saved in favorites by using the Favorites menu.

View	Edit	Favorites		
← →	· /jio	Defau	ult >	2016_internet_trends_report_final.pdf
	My Fi	Mark	eting >	lame
	Ja ar de fir	mes Restau adritz emo aance arketing	rant	staffboom uploads for marketing uploads for npca 2014_Strategic_Digital_Marketing_Budget (