

20.1 User Alerts



New features for alerts are available in FileCloud Server version 15 and later.

The ability to unsubscribe from alerts is available in FileCloud Server version 17.3 and later.



As a user with a FileCloud Server account, you are automatically alerted when changes occur to your files. These notifications are provided in real-time

You will be notified when:

- You are identified in comments with @username
- Shared folder access changes
- System level alerts

FAQs

- When you open a browser and log in to the User Portal, they are displayed on your dashboard.
- You will also receive an email message for each notification.

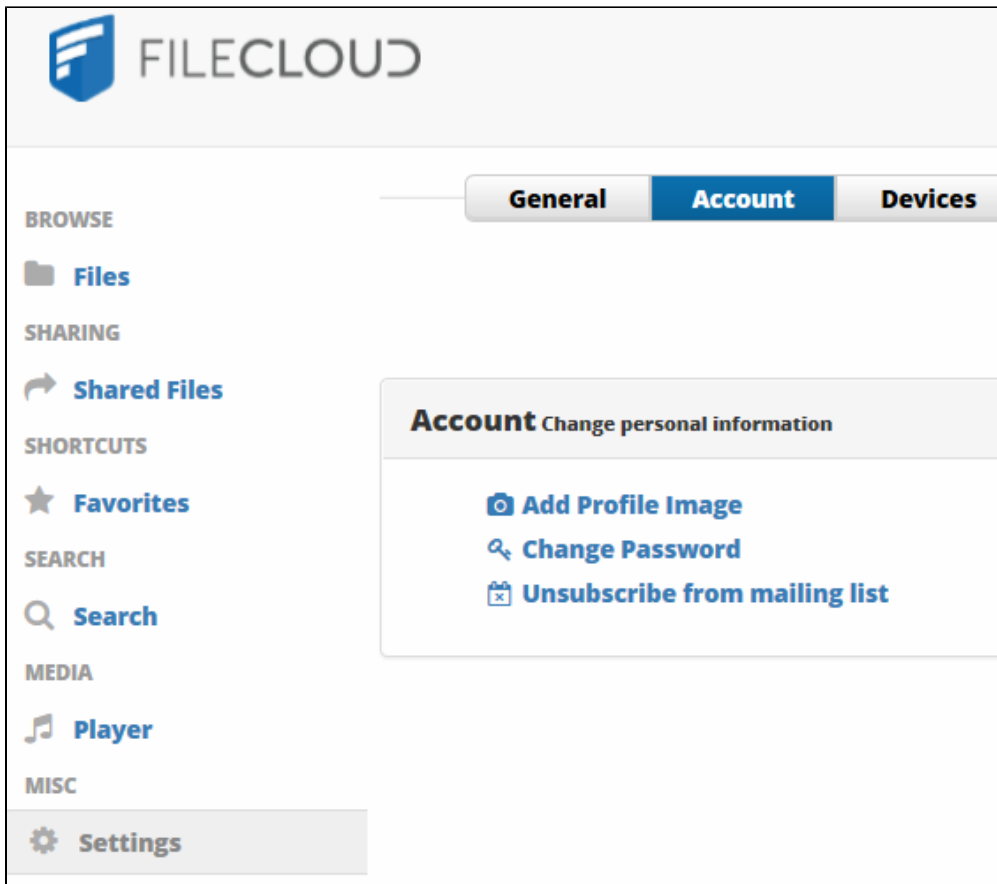


Clicking on the "Bell" icon on the top right corner of the FileCloud User Portal will display the list of user alerts.

The screenshot displays the FileCloud User Portal interface. On the left is a sidebar with navigation options: BROWSE (Files), SHARING (Shared Files), SHORTCUTS (Favorites), SEARCH (Search), MEDIA (Player), and MISC (Settings). The main area shows a 'Dashboard' with 'My Files', 'Network Shares', and 'Shared with me' sections. A 'Recent Files' list is visible at the bottom right, containing items like 'DSC_6674.jpg' and 'Design Rep System.pdf'. A notification popup is open in the center, titled 'You have 6 notifications'. It lists several notifications from 'Jason Washington' regarding file uploads and comments. The popup also includes a 'Updated just now' section and a 'Design Rep System.pdf' download confirmation. The top right corner shows the user's name 'John Smith' and a bell icon with a red notification count of 3.

Yes, you can opt-out of the email notifications.

If there is a large number of changes and you are seeing too many email notifications, you can unsubscribe from the notifications.



To unsubscribe:

1. Open a browser and log in to the *User Portal*.
2. From the left navigation panel, under *MISC*, click *Settings*.
3. Click the *Account* button.
4. Click the *Unsubscribe from mailing list* link.
5. On the confirmation dialog, click *OK*.
6. You will receive a message that you have been successfully unsubscribed.
7. Click *Close*.