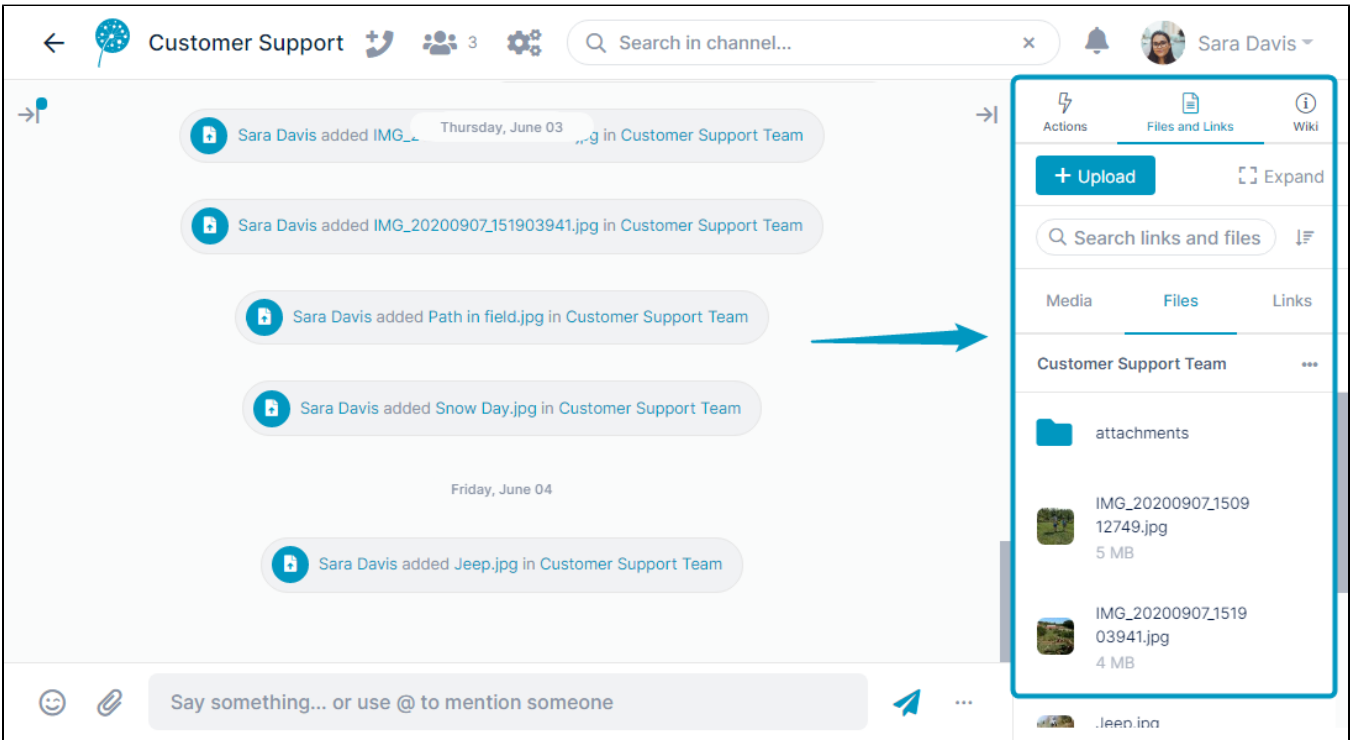
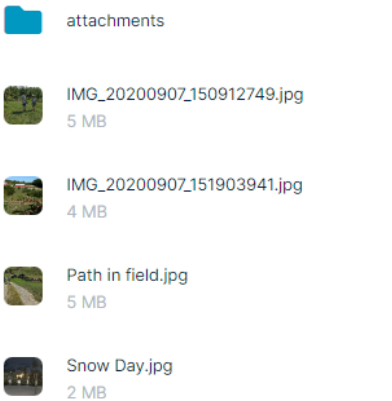
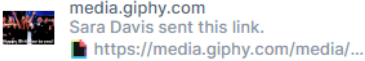


# Files and Links Tab

The right panel includes a **Files and Links** tab:



It has three sub-tabs, **Media**, **Files**, and **Links**.

| Media tab                                                                                                                                                                                                                                                                                                                          | Files tab                                                                                                                                                                                                                                                                                                                                | Links tab                                                                                                                                                                                                              |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>The <b>Media</b> tab includes media files (image and video) added to messages or to the <b>Files</b> tab. All media files also appear in the <b>Files</b> tab.</p> <div><div>MediaFilesLinks</div><div>Today</div><div>This Year</div></div> | <p>The <b>Files</b> tab includes all files uploaded to the channel, the <b>attachments</b> folder (the default folder for message attachments) , and folders that you add.</p> <div><div>MediaFilesLinks</div><div>Customer Support Team</div></div> | <p>The <b>Links</b> tab includes all links that you copy into messages.</p> <div><div>MediaFilesLinks</div><div>Today</div></div> |

Perform actions in the **Files** tab:

