20.1 View Re-Share Activity



The ability to create a private file/folder share and see whenever that file/folder is shared again by Guests in the share is available in FileCloud version 18.2



Once you share a file or folder privately, it has the ability to be shared again by members.

If you leave the default settings when creating a private share, the file or folder cannot be shared again by the Guests (or members)

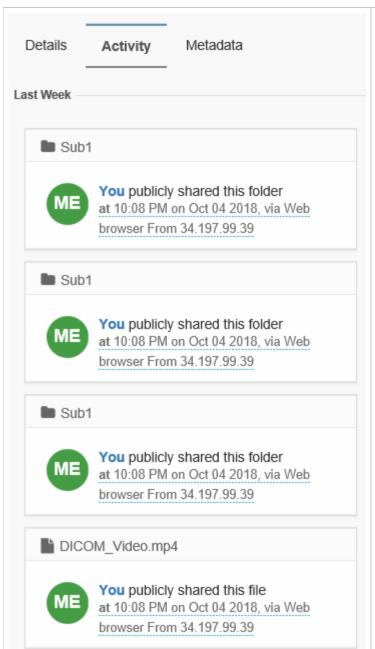
° This prevents share members from sharing your file/folder with others users that you didn't originally grant access to.

When creating a private share, if you choose the option to Allow Share, the file/folder can be shared again by the Guests (or members) of the share.

- This option can be helpful when you want another user to view and manage your shares.
- When you select a Guest and check the Allow Share checkbox, this assigns the user to be a share manager.
- A share manager now has the same permissions on the share as you, the share owner.
- The share manager can remove the sharing, move the file, and delete the file.
- o If you allow sharing, Filecloud will notify you by logging it in the Activities panel on the right side of the user dashboard.



□ -- Viewing Share Activity



To view all re-shares of the a file:

- 1. Open a browser and log in to the User Portal.
- 2. In the User Portal, click My Files.
- 3. Select the shared file you want to manage.
- 4. On the right side of the dashboard, in the Details panel, to see all r
- 5. To see Share Activity only, after selecting the file, click the Manage
- 6. In the top right corner of the Manage Share dialog box, click the Si

Manage Share for file - DICOM_Video.mp4	
Share URL	
Share Options	Share Permissions
Shared File/Folder	Allow Everyone