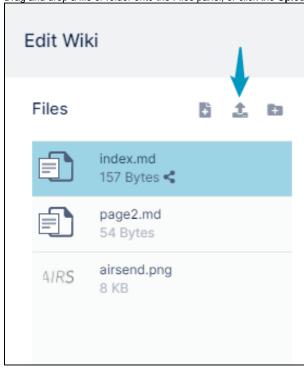
## Uploading files or folders to the wiki

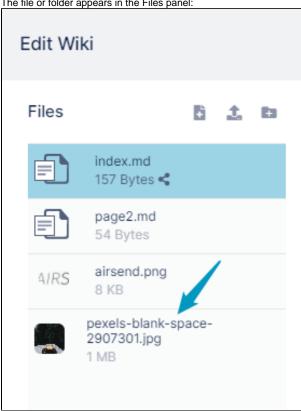
To insert an image or file link into a page in a wiki, you must first upload the file or image to the wiki. You can also upload a folder and its contents to the wiki

## To upload a file or folder into the wiki:

- 1. Open the wiki editor
- 2. <u>Drag and drop a file or folder onto the Files panel, or click the **Upload a file** button and upload a file or folder.</u>



The file or folder appears in the Files panel:



To add an uploaded image file to a page in the wiki, see Adding an image to a wiki page.

To add a link to an uploaded file to a page in the wiki, see Adding a link to a file in a wiki page.